

- I. **Cancellation Provisions.** You are responsible for the full amount of the University Housing Terms and Conditions agreement period unless you notify University Housing via the official cancellation form within the following timelines and requirements. Your cancellation date will be recognized as your last date of occupancy. Note: In all cases the administrative fee is non-refundable.

CANCELLATION CHARGES FOR THE ACADEMIC-YEAR (For Residents with Fall and Spring Bookings)

- 0% of fall housing charges for termination prior to June 1st.
- 10% of fall housing charges for termination between June 1st and July 15th.
- 25% of fall housing charges for termination between July 16th and September 10th.
- 50% of fall housing charges for termination between September 11th and September 20th.
- 75% of fall housing charges for termination between September 21st and September 26th.
- 100% of fall & spring housing charges for termination after September 26th.

CANCELLATION CHARGES FOR THE ACADEMIC-YEAR SPRING TERM (For New Spring Agreements Only)

- 0% of spring housing charges for termination prior to November 15th.
- 25% of spring housing charges for termination between November 16th and January 30th.
- 50% of spring housing charges for termination February 1st and February 11th.
- 75% of spring housing charges for termination between February 12th and February 17th.
- 100% of spring housing charges for termination after February 17th.

CANCELLATION CHARGES FOR THE SUMMER TERMS

(This only pertains to students who have applied for summer housing.)

- 0% of summer housing charges for termination prior to May 1st.
- 25% of summer housing charges for termination between May 1st and June 1st.
- 50% of summer housing charges for termination between June 2nd and June 6th.
- 75% of summer housing charges for termination between June 7th and June 12th.
- 100% of summer housing charges for termination after June 12th.

Students who enter into a housing agreement during the fall semester are responsible for the full agreement period, which lasts through the academic-year spring term.

Students may be eligible for a cancellation fee up to **15%** of the remaining housing charges on the agreement if they have a medical or financial hardship. To be considered for this reduction, students must provide written documentation to University Housing personnel. Decisions regarding the exact cancellation fee will be made individually on a case-by-case basis. This documentation will be reviewed by a University Housing Committee for final approval of a cancellation fee.

Only residents who are continuing their residency in the fall term or those who are scheduled to graduate during the summer are eligible to live in University housing during the summer term, which ends July 31st. Students who cancel a fall renewal agreement during the summer term and who are not scheduled to graduate that summer will be required to move out within 48 hours pursuant to University housing cancellation policies. Students who have a fall renewal agreement and cancel that agreement during the spring term are not eligible to live in campus

housing during the summer and must vacate University Housing at the end of the term, according to the spring term deadlines.

Continuing residential students who complete a renewal agreement but cancel their summer agreement will also have their following academic year agreement and assignment terminated.

Graduating and Study Abroad/Internship Students: To avoid being charged for the remainder of the University Housing Terms and Conditions Agreement and/or cancellation fees; graduating students and study abroad/internship students whose housing agreement continues past their date of graduation or start of their study abroad program must provide a written notice of cancellation on or before: 1) October 31 for December graduates or spring study abroad/internship programs and, 2) on or before May 31 for August graduates or fall study abroad/internship programs. Note that no advanced notification is required for May graduates since no housing agreement extends beyond this date.

Students who are not enrolled, are removed for conduct reasons, are financially non-compliant or academically suspended will be responsible for the full amount of the University Housing Terms and Conditions Agreement.

Cancellation Prior to or During Occupancy (Military Personnel Only):

You may terminate the University Housing Terms and Conditions Agreement with no cancellation fees or future housing charges if you enlist or are drafted or commissioned in the U.S. Armed Forces.

You may also terminate the University Housing Terms and Conditions Agreement with no fees or future housing charges if:

- You are a member of the U.S. Armed Forces or reserves on active duty or a member of the National Guard called to active duty for more than 30 days in response to a national emergency declared by the President of the United States: *and*
- You receive orders for permanent change-of-station, receive orders to deploy with a military unit or as an individual in support of a military operation for 90 days or more, *or* are relieved or released from active duty.